

Knowledge and Employability

*Alberta Authorized  
Resource List and  
Annotated Bibliography*

**Human Care  
Grades 8–12**



**May 2008**

*The complete document is available online at  
<http://education.alberta.ca/teachers/com/know/resources/kelist.aspx>*

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The primary intended audience for this document is:

|                               |   |
|-------------------------------|---|
| <i>Administrators</i>         |   |
| <i>Counsellors</i>            |   |
| <i>General Audience</i>       |   |
| <i>Parent School Councils</i> |   |
| <i>Parents</i>                |   |
| <i>Students</i>               |   |
| <i>Teachers</i>               | ✓ |

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## ORGANIZATION OF THIS DOCUMENT

The authorized resource lists for Knowledge and Employability courses are organized by subject/occupational strand. The lists are organized as follows:

### Authorized Resources Listed by Subject (Grades 8–12)

Student Basic Resources are listed alphabetically within each grade, followed by Student Support Resources and Teaching Resources. Each entry provides the following information:

- series name (if applicable)
- title of resource
- authorization category (student basic, student support, teaching)
- grades authorized for
- vendor/distributor name, order number and price
- other Knowledge and Employability subjects authorized for (if any).

### Annotated Bibliography Listed Alphabetically by Title

Each of the resources listed has a corresponding annotation. Each annotation page identifies the:

- series name (if applicable)
- title of resource
- type of resource—the annotation has an icon of the type of the resource (e.g., print, video, CD-ROM)
- authorization category (student basic, student support, teaching)
- grades authorized for
- subjects authorized for
- vendor/distributor name, order number and price.

# RESOURCE AUTHORIZATION CATEGORIES

## Knowledge and Employability Resources

The resource lists for Knowledge and Employability courses contain learning and teaching resources that have been authorized for use in Alberta schools.

Alberta Education selects and authorizes resources to support the implementation of programs of study. Teachers are encouraged to select resources that meet the diverse learning needs of students they teach. The resource authorization categories are **student basic**, **student support** or **teaching**:

**Student Basic** learning resources are those student learning resources authorized by Alberta Education as the most appropriate for addressing the majority of outcomes of the course(s) or substantial components of the course(s); or the most appropriate for meeting general outcomes across two or more grade levels.

**Student Support** learning resources are those student learning resources authorized by Alberta Education to assist in addressing some of the outcomes of the course(s) or components of the course(s); or to assist in meeting the outcomes across two or more grade levels.

**Teaching** resources are those teaching resources identified as the best available resources to support the implementation of programs of study and courses; they may be teacher guides to accompany student resources or teacher professional resources. The authorized teaching guides are listed with the student resources.

These resources are organized by grade, authorization status and title in alphabetical order. Series names are italicized. Grade level(s) are indicated beside each title and there is a cross-reference column to other Knowledge and Employability subjects on the right side of the page.

### Note:

Alberta Education strongly recommends that teachers read all selections in the student resources and all activities in the teacher guides prior to using them with students. Careful consideration should be given to the sensitivities of both the student audience and the community, and to the reading levels of students.

## Knowledge and Employability Resource Lists

The authorized resource lists for Knowledge and Employability courses are organized by subject and occupational strand. In addition to the stated subject area, each list will include Career Awareness and Universal Strategies. The following lists are available.

### Academic Subjects

- English Language Arts (including the Career Awareness and Universal Strategies sections)
- Novels and Nonfiction
- Mathematics (including the Career Awareness and Universal Strategies sections)
- Science (including the Career Awareness and Universal Strategies sections)
- Social Studies (including the Career Awareness and Universal Strategies sections)

### Occupational Strands

- Art/Design and Communication (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Auto Mechanics (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Business Services (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Construction: Building (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Construction: Metal Fabrication (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Cosmetology (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Fabrics (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Foods (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Horticulture (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Human Care (including the Career Awareness, Universal Strategies and Workplace Readiness sections)
- Workplace Readiness (including the Career Awareness and Universal Strategies sections)

In addition to the printed lists, you may wish to consult the Authorized Resources Database at <http://education.alberta.ca/apps/lrdb/> or the Knowledge and Employability Studio at <http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true>.



# KNOWLEDGE AND EMPLOYABILITY OCCUPATIONAL COMPONENT COURSES

| Strand                                  | EXPLORATION   | ORIENTATION                   |   | PREPARATION                          |
|---|---|-------------------------------|---|--------------------------------------|
|   | Junior High   | Senior High                   |   |                                      |
|   | <i>Units of Study – Levels 1 – 2</i>  |                               |   |                                      |
| <b>Art/Design and Communication</b>     | <ul style="list-style-type: none"> <li>• Practical Arts</li> <li>• Ceramics</li> <li>• Graphic Arts</li> <li>• Photography</li> <li>• Audio/Video</li> </ul>            | Art/Design 10-4               | Art/Design 20-4   | Art/Design 30-4                      |
|   |   | Art/Media Communications 10-4 | Art/Media Communications 20-4   | Art/Media Communications 30-4        |
| <b>Auto Mechanics</b>                   | <ul style="list-style-type: none"> <li>• Two-stroke Engine</li> <li>• Four-stroke Engine</li> <li>• Basic Car Care and Maintenance</li> </ul>                           | Auto Mechanics 10-4           | Auto Mechanics 20-4   | Auto Mechanics 30-4                  |
|   |   |                               | Auto Services 20-4  | Auto Services 30-4                   |
| <b>Business Services</b>                | <ul style="list-style-type: none"> <li>• Communicating with Others</li> <li>• Searching for Information</li> <li>• Representing Information</li> </ul>                  | Business Services 10-4        | Logistics 20-4  | Logistics 30-4                       |
|   |   |                               | Office Services 20-4  | Office Services 30-4                 |
|   |   |                               | Sales and Service 20-4  | Sales and Service 30-4               |
| <b>Construction: Building*</b>          | <ul style="list-style-type: none"> <li>• Layout, Design and Drafting</li> <li>• Woods</li> <li>• Metals</li> </ul>  | Construction: Building 10-4** | Woodworking and Cabinetry 20-4  | Woodworking and Cabinetry 30-4       |
| <b>Construction: Metal Fabrication*</b> |   |                               | Wood Frame Construction 20-4  | Wood Frame Construction 30-4         |
|   |   |                               | <ul style="list-style-type: none"> <li>• Plastics</li> <li>• Electricity</li> </ul> | Construction: Metal Fabrication 10-4 |
| <b>Cosmetology</b>                      | N/A   | Cosmetology 10-4              |   | Cosmetology 20-4                     |
|   |   |                               | Esthetics 20-4  | Esthetics 30-4                       |
| <b>Fabrics</b>                          | <ul style="list-style-type: none"> <li>• Basic Sewing</li> </ul>  | Fabrics 10-4                  | Fashion Textiles 20-4   | Fashion Textiles 30-4                |
|   |   |                               | Industrial Textiles 20-4  | Industrial Textiles 30-4             |
| <b>Foods</b>                            | <ul style="list-style-type: none"> <li>• Basic Cooking</li> <li>• Snacks and Convenience Foods</li> <li>• Basic Baking</li> </ul>                                       | Foods 10-4                    | Commercial Cooking 20-4   | Commercial Cooking 30-4              |
|   |   |                               | Food Preparation and Service 20-4   | Food Preparation and Service 30-4    |
| <b>Horticulture</b>                     | <ul style="list-style-type: none"> <li>• Soil Preparation, Plants and Planting</li> <li>• Turf/Grasses</li> <li>• Landscaping</li> </ul>                                | Horticulture 10-4             | Greenhouse and Nursery 20-4   | Greenhouse and Nursery 30-4          |
|   |   |                               | Landscaping 20-4  | Landscaping and Maintenance 30-4     |
| <b>Human Care</b>                       | <ul style="list-style-type: none"> <li>• First Aid</li> <li>• Child Care (Noninfants)</li> </ul>  | Human Care 10-4               | Child Care 20-4   | Child Care 30-4                      |
|   |   |                               | Home Care 20-4  | Home Care 30-4                       |
| <b>Natural Resources</b>                | N/A   | Natural Resources 10-4        | Agriculture 20-4  | Agriculture 30-4                     |
|   |   |                               | Forestry 20-4   | Forestry 30-4                        |
|   |   |                               | Oil and Gas 20-4  | Oil and Gas 30-4                     |
| <b>Workplace Readiness</b>              | <ul style="list-style-type: none"> <li>• Personal and Workplace Safety</li> <li>• Employment Exploration</li> <li>• Acquiring a Job</li> <li>• Keeping a Job</li> </ul> | Workplace Readiness 10-4      | Workplace Practicum 20-4  | Workplace Practicum 30-4             |

\* These strands have been replaced by the single strand Construction at the junior high school level.

\*\* Students who successfully complete Construction: Building 10-4 may take Construction Systems 20-4.

## Availability

Most of the new Alberta resources are available for purchase from:

Learning Resources Centre (LRC)  
12360 – 142 Street, Edmonton, AB T5L 4X9  
Telephone: (780) 427-5775  
Fax: (780) 422-9750  
Internet: <http://www.lrc.education.gov.ab.ca>

LRC order numbers and prices (as of the printing of this booklet) are included for each resource.

Those resources that must be purchased directly from the vendor/distributor are so noted on the authorized list and on the annotation. A listing of vendors/distributors is provided at the end of this booklet.

## Authorized Knowledge and Employability Resources

**Note:**

For a **complete** list of Knowledge and Employability resources, consult the Learning Resources Centre *Alberta Resources Catalogue*. Some of the older resources will be withdrawn from authorized status in the year(s) ahead.

# Knowledge and Employability

**Human Care  
Grades 8–12**

**Authorized Resources  
Listed by Subject**



# Human Care

## Knowledge and Employability

| Series / Title  | Copyright Date | Status / Grade(s) / Course(s)                     | LRC Order No. | Price    | Also Approved for: |
|---|----------------|---|---------------|----------|--------------------|
| <b>Basic Learning Resources</b>   |                |   |               |          |                    |
| Child and Adult Care Professionals: Activity Cards for Children   | 2004           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4         | 638033        | \$116.00 |                    |
| Child and Adult Care Professionals: Activity Cards for Older Adults   | 2004           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4         | 638190        | \$69.30  |                    |
| Child and Adult Care Professionals: Effective Instruction CD-ROM  | 2004           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4         | 638356        | \$242.85 |                    |
| Child and Adult Care Professionals: Lab Manual (Student Version)  | 2004           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4         | 637960        | \$18.20  |                    |
| Child and Adult Care Professionals (Student Book)   | 2004           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4         | 637902        | \$77.90  |                    |
| Child and Adult Care Professionals: Student Motivation Kit  | 2004           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4         | 638017        | \$250.35 |                    |
| Parenting in Canada: Human Growth and Development (Student Text)  | 2003           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4         | 637366        | \$67.85  |                    |
| <b>Support Learning Resources</b>   |                |   |               |          |                    |
| Automated External Defibrillation Skills Card (AED)   | 2000           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          | Out of print       |
| Babysitting Course Babysitter's Manual  | 2003           | Support<br>8, 9                                   | 653809        | \$7.00   |                    |
| Basic First Aid (2nd Ed.)   | 2002           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 623480        | \$150.80 |                    |
| Basic Life Support CPR/AED  | 2001           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          | Out of print       |
| Child Care First Aid (Revised Ed.)  | 2001           | Support<br>8, 9, 10, 11, 12<br>10-4               |               |          | Out of print       |
| ChildSafe: A Parent's Guide to First Aid and Safety   | 2002           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          | Out of print       |
| Dealing with Dementia II<br>( <a href="http://www.jedlet.com/find.product.asp?value=1-894923-68-5&amp;aff=LRC">http://www.jedlet.com/find.product.asp?value=1-894923-68-5&amp;aff=LRC</a> ) | 2001-<br>2005  | Support<br>10, 11, 12<br>30-4                     |               |          |                    |

# Human Care (continued)

## Knowledge and Employability

| Series / Title  | Copyright Date | Status / Grade(s) / Course(s)                     | LRC Order No.   | Price                  | Also Approved for: |
|---|----------------|---|---|------------------------|--------------------|
| <i>Discovering Life Skills</i>  | 2004           | Support<br>8, 9                                   |   |                        | • All Strands      |
| • Discovering Life Skills (1st Ed.) (Student Text)  |                |   | 548399  | \$67.00                |                    |
| • Discovering Life Skills (1st Ed.): Student Workbook   |                |   | 548430  | \$14.05                |                    |
| First Aid: The Vital Link (2nd Ed.)   | 2000           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | Vendor Direct<br>(The Canadian Red Cross Society)     |                        |                    |
| Knowledge and Employability Studio (Online Guide to Implementation) « <a href="http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true">http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true</a> » | 2005           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |   |                        | • All Strands      |
| Planning Activities for Child Care: A Curriculum Guide for Early Childhood Education  | 2002           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 639495  | \$77.70                |                    |
| Read to Live (Web Site) (Student Portion) « <a href="http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html">http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html</a> »   | 2006           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |   |                        | • All Strands      |
| The Reliable Babysitter   | 1997           | Support<br>8, 9                                   | 20898 01<br>(VHS)<br>20898 02<br>(DVD)                | Pending<br><br>\$16.00 |                    |
| <i>Today's Teen (7th Ed.)</i>   | 2004           | Support<br>8, 9                                   |   |                        | • All Strands      |
| • Today's Teen (7th Ed.) (Student Text)   |                |   | 541236  | \$69.60                |                    |
| • Today's Teen (7th Ed.): Student Workbook  |                |   | 547838  | \$13.00                |                    |
| What Everybody Should Know About Toxicology (includes Leader's Guide)   | 1990           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | Vendor Direct<br>(Electrolab Training Systems)        |                        | • All Strands      |
| Work Smart, Work Safe<br><i>Young Worker Awareness Program</i>  | 1996           | Support<br>10, 11, 12<br>10-4                     | Vendor Direct<br>(Workplace Health and Safety Agency) |                        |                    |

### Teaching Resources

|  |      |  |        |         |  |
|--|------|--|--------|---------|--|
| Babysitter's Course Facilitator's Guide  | 2003 | Teaching<br>8, 9                             | 653817 | \$25.00 |  |
| Child and Adult Care Professionals: Instructor Resource Guide  | 2004 | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4 | 637978 | \$92.65 |  |
| Child and Adult Care Professionals: Lab Manual: Instructor's Annotated Edition   | 2004 | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4 | 637994 | \$36.70 |  |
| Dealing with Dementia I<br>( <a href="http://www.jedlet.com/find.product.asp?value=1-894923-67-7&amp;aff=LRC">http://www.jedlet.com/find.product.asp?value=1-894923-67-7&amp;aff=LRC</a> ) |      | Teaching<br>10, 11, 12<br>30-4               |        |         |  |

# Human Care (continued)

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s)                      | LRC Order No. | Price    | Also Approved for:                           |
|--|----------------|--|---------------|----------|--|
| <i>Discovering Life Skills</i>   | 2004           | Teaching<br>8, 9                                   |               |          | • All Strands                                |
| • Discovering Life Skills (1st Ed.): Student Workbook: Teacher Annotated Edition   |                |  | 548539        | \$35.00  |  |
| • Discovering Life Skills (1st Ed.): Teacher Resource Guide  |                |  | 548563        | \$112.10 |  |
| • Discovering Life Skills (1st Ed.): Effective Instruction CD-ROM  |                |  | 548571        | \$227.80 |  |
| • Discovering Life Skills (1st Ed.): Student Motivation Kit  |                |  | 548456        | \$173.60 |  |
| An Introduction to Child Care and Education (2nd Ed.)  | 2004           | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4       | 646599        | \$41.05  |  |
| Parenting in Canada: Human Growth and Development: Teacher's Resource  | 2004           | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4       | 637374        | \$208.80 |  |
| Read to Live (CD-ROM)  | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | Pending       |          | • All Strands                                |
| Read to Live (Web Site) (Teacher Portion)<br>« <a href="http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html">http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html</a> » | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          | • All Strands                                |
| Module Five: Personal and Workplace Safety<br><i>Success in Entering the Workplace: Essential Competencies for Career Transitions</i>  | 2004           | Teaching<br>8, 9                                   | 551813        | \$78.90  | • Universal Strategies<br>• Career Awareness |
| <i>Today's Teen (7th Ed.)</i>  | 2004           | Teaching<br>8, 9                                   |               |          | • All Strands                                |
| • Today's Teen (7th Ed.): Student Workbook: Teacher Annotated Edition  |                |  | 547862        | \$30.65  |  |
| • Today's Teen (7th Ed.): Teacher Resource Guide   |                |  | 547846        | \$107.25 |  |
| • Today's Teen (7th Ed.): Student Motivation Kit   |                |  | 547854        | \$173.60 |  |
| • Today's Teen (7th Ed.): Effective Instruction CD-ROM   |                |  | 547870        | \$227.80 |  |
| • Today's Teen (7th Ed.): Transparency Package   |                |  | 547888        | \$136.90 |  |
| • Today's Teen (7th Ed.): Teacher Wraparound Edition   |                |  | 541690        | \$109.70 |  |
| Work Safe Alberta: Workplace Health and Safety Kit (includes Teacher Resource Binder 1 - September 2006; Teacher Resource Binder 2 - September 2006; Workplace Health and Safety Teacher Toolkit)                                  | (2006)         | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 676926        | \$189.00 | • All Occupational Strands                   |





# Career Awareness

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s) | LRC Order No.                      | Price   | Also Approved for:  |
|--|----------------|-------------------------------|------------------------------------|---------|---|
| <b>Basic Learning Resources</b>  |                |                               |                                    |         |   |
| Making It Work: A Handbook for Reading, Writing, Language, and Media   | 2003           | Basic<br>10, 11, 12           | 515281                             | \$31.55 | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Universal Strategies</li> </ul>                                   |
| The Road Ahead: Reading Selections for Canadian Students (Student Anthology)   | 2003           | Basic<br>10, 11, 12           | 515273                             | \$45.20 | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Universal Strategies</li> </ul>                                   |
| Steck-Vaughn Connections: Basic Skills in Reading  | 2000           | Basic<br>8, 9, 10, 11, 12     | 478504                             | \$24.70 | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Universal Strategies</li> </ul>                                   |
| Steck-Vaughn Connections: Basic Skills in Writing  | 2000           | Basic<br>8, 9, 10, 11, 12     | 478512                             | \$24.70 | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Universal Strategies</li> </ul>                                   |
| <b>Support Learning Resources</b>  |                |                               |                                    |         |   |
| Episode 1: The Job Interview; Episode 2: Resume Writing; Episode 3: Today's Labour Market; Episode 4: Career Planning; Episode 5: Shopping for a School; Episode 7: Professional Transport Driving; Episode 10: Careers in Metal Machining<br><i>Career Forward Series</i> | 2001           | Support<br>10, 11, 12         | Vendor Direct<br>(KineticVideoCom) |         |   |
| Careers in Hospitality and Tourism   | 2001           | Support<br>8, 9, 10, 11, 12   | 20889 01<br>(VHS)                  | Pending |   |
|  |                |                               | 20889 02<br>(DVD)                  | \$16.00 |   |
| Clothing: Fashion, Fabrics and Construction (3rd Ed.) (Student Text)   | 1997           | Support<br>8, 9, 10, 11, 12   | 337916                             | \$87.80 |   |
| Clothing: Fashion, Fabrics and Construction (4th Ed.) (Student Text)   | 2003           | Support<br>8, 9, 10, 11, 12   | 484634                             | \$74.55 |   |
| Cool Cars<br><i>Popular Mechanics for Kids (Season 1)</i>  | 1997           | Support<br>10, 11             | 20692 004<br>(DVD)                 | \$16.00 | <ul style="list-style-type: none"> <li>• Science</li> </ul>   |
| <i>Creative Living (7th Ed.)</i>   | 2000           | Support<br>10, 11, 12         |                                    |         | <ul style="list-style-type: none"> <li>• Universal Strategies</li> </ul>  |
| <ul style="list-style-type: none"> <li>• Creative Living (7th Ed.) (Student Text)</li> <li>• Creative Living (7th Ed.): Student Workbook</li> </ul>  |                |                               | 515455                             | \$80.35 |   |
|  |                |                               | 515463                             | \$15.85 |   |
| <i>Discovering Life Skills</i>   | 2004           | Support<br>8, 9               |                                    |         | <ul style="list-style-type: none"> <li>• Universal Strategies</li> <li>• Fabrics</li> <li>• Foods</li> <li>• Workplace Readiness</li> </ul> |
| <ul style="list-style-type: none"> <li>• Discovering Life Skills (1st Ed.) (Student Text)</li> <li>• Discovering Life Skills (1st Ed.): Student Workbook</li> </ul>  |                |                               | 548399                             | \$67.00 |   |
|  |                |                               | 548430                             | \$14.05 |   |
| Goal Setting: Planning for Your Future   | 1998           | Support<br>8, 9, 10, 11, 12   | 20734 01                           | Pending | <ul style="list-style-type: none"> <li>• Universal Strategies</li> </ul>  |
| Impacts of Tourism (video with teacher's notes)  | 2001           | Support<br>10, 11, 12         | 611170                             | \$98.20 | <ul style="list-style-type: none"> <li>• Science</li> <li>• Social Studies</li> </ul>   |

# Career Awareness (continued)

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s) | LRC Order No.                          | Price        | Also Approved for:  |
|--|----------------|-------------------------------|--|--------------|---|
| Foolproof Ways to Find a Job: Sharpening Job Hunting Techniques; Resumes, Cover Letters, and Portfolios: Tools to Land a Job; Make the Interview Count: Six P's of Job Interviews<br><i>Job Connection Series</i>                  | 1999           | Support<br>10, 11, 12         | 20634 00                               | Pending      |   |
| Knowledge and Employability Studio (Online Guide to Implementation) « <a href="http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true">http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true</a> »  | 2005           | Support<br>8, 9, 10, 11, 12   |  |              | • All Strands   |
| The Little Trapper   | 1999           | Support<br>8, 9               |  |              | • English Language Arts<br>• Social Studies   |
|  |                |                               | Vendor Direct<br>(National Film Board) |              |   |
| Read to Live (Web Site) (Student Portion)<br>« <a href="http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html">http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html</a> » | 2006           | Support<br>8, 9, 10, 11, 12   |  |              | • All Strands   |
| <i>Reading for Today</i>   | 2001           | Support<br>9, 10              |  |              | • English Language Arts<br>• Universal Strategies   |
| • Reading for Today: Book Four   |                |                               | 517641                                 | \$25.75      |   |
| • Reading for Today: Workbook Four   |                |                               | 517667                                 | \$18.90      |   |
| <i>Reading for Today</i>   | 2001           | Support<br>10, 11             |  |              | • English Language Arts<br>• Universal Strategies   |
| • Reading for Today: Book Five   |                |                               | 517675                                 | \$25.75      |   |
| • Reading for Today: Workbook Five   |                |                               | 517683                                 | \$17.35      |   |
| <i>Reading for Today</i>   | 2001           | Support<br>11, 12             |  |              | • English Language Arts<br>• Universal Strategies   |
| • Reading for Today: Book Six  |                |                               | 517691                                 | \$25.75      |   |
| • Reading for Today: Workbook Six  |                |                               | 517708                                 | \$18.90      |   |
| Self-concept: Discovering Who You Are  | 1998           | Support<br>10, 11, 12         | 20739 01                               | Pending      | • Universal Strategies  |
| Step into the Trades   | 2003           | Support<br>8, 9, 10, 11, 12   |  | Out of print |   |
| Study Skills: Simple Strategies to Improve Study Techniques  | 2001           | Support<br>8, 9, 10, 11, 12   | 20618 01                               | Pending      | • Universal Strategies  |
| Technology in Action (2nd ed.) (Student Text)  | 2002           | Support<br>8, 9               | 548323                                 | \$61.75      | • Science<br>• Art/Design and Communication   |
| <i>Today's Teen (7th Ed.)</i>  | 2004           | Support<br>8, 9               |  |              | • Universal Strategies<br>• Art/Design and Communication<br>• Fabrics<br>• Foods<br>• Workplace Readiness |
| • Today's Teen (7th Ed.) (Student Text)  |                |                               | 541236                                 | \$69.60      |   |
| • Today's Teen (7th Ed.): Student Workbook   |                |                               | 547838                                 | \$13.00      |   |

# Career Awareness (continued)

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s)                      | LRC Order No. | Price    | Also Approved for:  |
|--|----------------|--|---------------|----------|---|
| <b>Teaching Resources</b>  |                |  |               |          |   |
| <i>The Alberta Framework of Essential Competencies for Working, Learning and Living</i>  | 2001           | Teaching<br>8, 9, 10, 11, 12                       |               |          | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Mathematics</li> <li>• Universal Strategies</li> </ul>  |
| • Alberta Framework of Essential Competencies for Working, Learning and Living: Action Planner and Framework   |                |  | 461799        | \$10.00  |   |
| Classroom Strategies for Interactive Learning (2nd Ed.)  | 2001           | Teaching<br>8, 9, 10, 11, 12                       | Out of print  |          | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Mathematics</li> <li>• Science</li> <li>• Social Studies</li> <li>• Universal Strategies</li> </ul> |
| <i>Clothing: Fashion, Fabrics and Construction (3rd Ed.)</i>   | 1997           | Teaching<br>8, 9, 10, 11, 12                       |               |          |   |
| • Clothing: Fashion, Fabrics and Construction (3rd Ed.): Teacher's Annotated Edition   |                |  | 337908        | \$111.85 |   |
| • Clothing: Fashion, Fabrics and Construction (3rd Ed.): Teacher's Classroom Resources   |                |  | 350455        | \$409.00 |   |
| <i>Creative Living (7th Ed.)</i>   | 2000           | Teaching<br>10, 11, 12                             |               |          | <ul style="list-style-type: none"> <li>• Universal Strategies</li> </ul>  |
| • Creative Living (7th Ed.): Color Transparency Package  |                |  | 515504        | \$155.20 |   |
| • Creative Living (7th Ed.): Teacher's Classroom Resources   |                |  | 515497        | \$363.85 |   |
| • Creative Living (7th Ed.): Teacher's Wraparound Edition  |                |  | 515489        | \$99.30  |   |
| <i>Discovering Life Skills</i>   | 2004           | Teaching<br>8, 9                                   |               |          | <ul style="list-style-type: none"> <li>• Universal Strategies</li> <li>• Fabrics</li> <li>• Foods</li> <li>• Workplace Readiness</li> </ul>                                   |
| • Discovering Life Skills (1st Ed.): Student Workbook: Teacher Annotated Edition   |                |  | 548539        | \$35.00  |   |
| • Discovering Life Skills (1st Ed.): Teacher Resource Guide  |                |  | 548563        | \$112.10 |   |
| • Discovering Life Skills (1st Ed.): Effective Instruction CD-ROM  |                |  | 548571        | \$227.80 |   |
| • Discovering Life Skills (1st Ed.): Student Motivation Kit  |                |  | 548456        | \$173.60 |   |
| Electricity and Magnetism Geokit<br><i>Physical Science Series</i>   | 2002           | Teaching<br>9, 10, 11, 12                          | 547218        | \$396.30 | <ul style="list-style-type: none"> <li>• Science</li> </ul>   |
| How to Assess Authentic Learning (4th Ed.)   | 2005           | Teaching<br>8, 9, 10, 11, 12                       | 623068        | \$54.90  | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Mathematics</li> <li>• Science</li> <li>• Social Studies</li> <li>• Universal Strategies</li> </ul> |
| The Mindful School: How to Assess Authentic Learning (3rd Ed.)   | 1999           | Teaching<br>8, 9, 10, 11, 12                       | Out of print  |          | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Mathematics</li> <li>• Science</li> <li>• Social Studies</li> <li>• Universal Strategies</li> </ul> |
| Read to Live (Web Site) (Teacher Portion)<br>« <a href="http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html">http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html</a> » | 2006           | Teaching<br>8, 9, 10, 11, 12                       |               |          | <ul style="list-style-type: none"> <li>• All Strands</li> </ul>   |
| Read to Live (CD-ROM)  | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | Pending       |          | <ul style="list-style-type: none"> <li>• All Strands</li> </ul>   |

# Career Awareness (continued)

## Knowledge and Employability

| Series / Title  | Copyright Date | Status / Grade(s) / Course(s) | LRC Order No. | Price    | Also Approved for:  |
|---|----------------|-------------------------------|---------------|----------|---|
| Reading for Today: Instructor's Guide<br><i>Reading for Today</i>   | 2001           | Teaching<br>9, 10, 11, 12     | 517716        | \$35.20  | • English Language Arts<br>• Universal Strategies   |
| Step into the World of Workplace Learning: A Collection of Authentic Workplace Materials  | 2001           | Teaching<br>10, 11, 12        | 515314        | \$42.05  | • English Language Arts   |
| Module Four: Job Maintenance<br><i>Success in Entering the Workplace: Essential Competencies for Career Transitions</i>   | 2003           | Teaching<br>8, 9, 10, 11, 12  | 538986        | \$156.75 |   |
| Module Five: Personal and Workplace Safety<br><i>Success in Entering the Workplace: Essential Competencies for Career Transitions</i>   | 2004           | Teaching<br>8, 9              | 551813        | \$78.90  | • Universal Strategies<br>• All Occupational Strands  |
| <i>Success in Entering the Workplace: Essential Competencies for Career Transitions</i>   | 1999           | Teaching<br>8, 9, 10, 11, 12  |               |          | • Universal Strategies  |
| • Series Manual and Module One: Job Preparation: Instructor's Guide and Learning Resources (Revised Edition)  |                |                               | 516403        | \$156.75 |   |
| • Module Two: The Planning Project; Module Three: The Proactivity Project   |                |                               | 516411        | \$61.05  |   |
| Technology in Action (2nd Ed.): Interactive CD-ROM (Windows / Macintosh Version)  | 2002           | Teaching<br>8, 9              | 548373        | \$100.15 | • Science<br>• Art/Design and Communication   |
| Technology in Action (2nd ed.): Teacher's Resource Guide  | 2002           | Teaching<br>8, 9              | 548331        | \$136.90 | • Science<br>• Art/Design and Communication   |
| <i>Today's Teen (7th Ed.)</i>   | 2004           | Teaching<br>8, 9              |               |          | • Universal Strategies<br>• Art/Design and Communication<br>• Fabrics<br>• Foods<br>• Workplace Readiness |
| • Today's Teen (7th Ed.): Student Workbook: Teacher Annotated Edition   |                |                               | 547862        | \$30.65  |   |
| • Today's Teen (7th Ed.): Teacher Resource Guide  |                |                               | 547846        | \$107.25 |   |
| • Today's Teen (7th Ed.): Student Motivation Kit  |                |                               | 547854        | \$173.60 |   |
| • Today's Teen (7th Ed.): Effective Instruction CD-ROM  |                |                               | 547870        | \$227.80 |   |
| • Today's Teen (7th Ed.): Transparency Package  |                |                               | 547888        | \$136.90 |   |
| • Today's Teen (7th Ed.): Teacher Wraparound Edition  |                |                               | 541690        | \$109.70 |   |
| What's Up in Technology (Video with Teacher's Curriculum Guide)   | 1998           | Teaching<br>10, 11, 12        | 538796        | \$99.40  | • Science   |
| Work Safe Alberta: Workplace Health and Safety Kit (includes Teacher Resource Binder 1 - September 2006, Teacher Resource Binder 2 - September 2006, Workplace Health and Safety Teacher Toolkit) | (2006)         | Teaching<br>8, 9, 10, 11, 12  | 676926        | \$189.00 | • All Strands   |

# Universal Strategies

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s) | LRC Order No. | Price   | Also Approved for:                            |
|--|----------------|-------------------------------|---------------|---------|---|
| <b>Basic Learning Resources</b>  |                |                               |               |         |   |
| Making It Work: A Handbook for Reading, Writing, Language, and Media   | 2003           | Basic<br>10, 11, 12           | 515281        | \$31.55 | • English Language Arts<br>• Career Awareness |
| The Road Ahead: Reading Selections for Canadian Students (Student Anthology)   | 2003           | Basic<br>10, 11, 12           | 515273        | \$45.20 | • English Language Arts<br>• Career Awareness |
| Steck-Vaughn Connections: Basic Skills in Reading  | 2000           | Basic<br>8, 9, 10, 11, 12     | 478504        | \$24.70 | • English Language Arts<br>• Career Awareness |
| Steck-Vaughn Connections: Basic Skills in Writing  | 2000           | Basic<br>8, 9, 10, 11, 12     | 478512        | \$24.70 | • English Language Arts<br>• Career Awareness |
| <b>Support Learning Resources</b>  |                |                               |               |         |   |
| Communicating Self-esteem  | 1998           | Support<br>8, 9               | 20738 01      | Pending |   |
| Conflict Resolution: A Winning Approach (Video with Teacher's Notes)   | 1997           | Support<br>10, 11, 12         | 20601 01      | Pending |   |
| <i>Creative Living (7th Ed.)</i>   | 2000           | Support<br>10, 11, 12         |               |         | • Career Awareness                            |
| • Creative Living (7th Ed.) (Student Text)   |                |                               | 515455        | \$80.35 |   |
| • Creative Living (7th Ed.): Student Workbook  |                |                               | 515463        | \$15.85 |   |
| <i>Discovering Life Skills</i>   | 2004           | Support<br>8, 9               |               |         | • All Strands                                 |
| • Discovering Life Skills (1st Ed.) (Student Text)   |                |                               | 548399        | \$67.00 |   |
| • Discovering Life Skills (1st Ed.): Student Workbook  |                |                               | 548430        | \$14.05 |   |
| Goal Setting: Planning for Your Future   | 1998           | Support<br>8, 9, 10, 11, 12   | 20734 01      | Pending | • Career Awareness                            |
| Knowledge and Employability Studio (Online Guide to Implementation) « <a href="http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true">http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true</a> »  | 2005           | Support<br>8, 9, 10, 11, 12   |               |         | • All Strands                                 |
| Making Decisions and Being Assertive: Knowing Your Mind, Speaking Your Mind  | 2000           | Support<br>10, 11, 12         | 453762        | \$98.20 | • English Language Arts                       |
| <i>Media Interrupted Series</i>  | 2001           | Support<br>10, 11, 12         | 20632 00      | Pending | • English Language Arts<br>• Social Studies   |
| Why We Do What We Do; Why We Buy What We Buy; Sexual Stereotypes   |                |                               |               |         |   |
| Read to Live (Web Site) (Student Portion)<br>« <a href="http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html">http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html</a> » | 2006           | Support<br>8, 9, 10, 11, 12   |               |         | • All Strands                                 |

# Universal Strategies (continued)

## Knowledge and Employability

| Series / Title  | Copyright Date | Status / Grade(s) / Course(s) | LRC Order No. | Price   | Also Approved for:  |
|---|----------------|-------------------------------|---------------|---------|---|
| <i>Reading for Today</i>                                    | 2001           | Support<br>9, 10              |               |         | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Career Awareness</li> </ul>   |
| • Reading for Today: Book Four                              |                |                               | 517641        | \$25.75 |   |
| • Reading for Today: Workbook Four                          |                |                               | 517667        | \$18.90 |   |
| <i>Reading for Today</i>                                    | 2001           | Support<br>10, 11             |               |         | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Career Awareness</li> </ul>   |
| • Reading for Today: Book Five                              |                |                               | 517675        | \$25.75 |   |
| • Reading for Today: Workbook Five                          |                |                               | 517683        | \$17.35 |   |
| <i>Reading for Today</i>                                    | 2001           | Support<br>11, 12             |               |         | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Career Awareness</li> </ul>   |
| • Reading for Today: Book Six                               |                |                               | 517691        | \$25.75 |   |
| • Reading for Today: Workbook Six                           |                |                               | 517708        | \$18.90 |   |
| Self-concept: Discovering Who You Are                       | 1998           | Support<br>10, 11             | 20739 01      | Pending | • Career Awareness  |
| Study Skills: Simple Strategies to Improve Study Techniques | 2001           | Support<br>8, 9, 10, 11, 12   | 20618 01      | Pending | • Career Awareness  |
| <i>Today's Teen (7th Ed.)</i>                               | 2004           | Support<br>8, 9               |               |         | <ul style="list-style-type: none"> <li>• Art/Design and Communication</li> <li>• Fabrics</li> <li>• Foods</li> <li>• Career Awareness</li> <li>• Workplace Readiness</li> </ul> |
| • Today's Teen (7th Ed.) (Student Text)                     |                |                               | 541236        | \$69.60 |   |
| • Today's Teen (7th Ed.): Student Workbook                  |                |                               | 547838        | \$13.00 |   |

### Teaching Resources

|  |      |                              |              |          |   |
|--|------|------------------------------|--------------|----------|---|
| <i>The Alberta Framework of Essential Competencies for Working, Learning and Living</i>                      | 2001 | Teaching<br>8, 9, 10, 11, 12 |              |          | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Mathematics</li> <li>• Career Awareness</li> </ul>  |
| • Alberta Framework of Essential Competencies for Working, Learning and Living: Action Planner and Framework |      |                              | 461799       | \$10.00  |   |
| Bully Dance / La danse des brutes<br><i>ShowPeace</i>  | 2000 | Teaching<br>8, 9             | 514118       | \$58.40  |   |
| Classroom Strategies for Interactive Learning (2nd Ed.)  | 2001 | Teaching<br>8, 9, 10, 11, 12 | Out of print |          | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Mathematics</li> <li>• Science</li> <li>• Social Studies</li> <li>• Career Awareness</li> </ul> |
| <i>Creative Living (7th Ed.)</i>   | 2000 | Teaching<br>10, 11, 12       |              |          | • Career Awareness  |
| • Creative Living (7th Ed.): Color Transparency Package  |      |                              | 515504       | \$155.20 |   |
| • Creative Living (7th Ed.): Teacher's Classroom Resources   |      |                              | 515497       | \$363.85 |   |
| • Creative Living (7th Ed.): Teacher's Wraparound Edition  |      |                              | 515489       | \$99.30  |   |

# Universal Strategies (continued)

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s)                      | LRC Order No. | Price    | Also Approved for:  |
|--|----------------|--|---------------|----------|---|
| Dinner for Two / Dîner intime<br><i>ShowPeace</i>  | 1997           | Teaching<br>8, 9                                   | 472598        | \$58.40  |   |
| <i>Discovering Life Skills</i>   | 2004           | Teaching<br>8, 9                                   |               |          | • All Strands   |
| • Discovering Life Skills (1st Ed.): Student Workbook: Teacher Annotated Edition   |                |  | 548539        | \$35.00  |   |
| • Discovering Life Skills (1st Ed.): Teacher Resource Guide  |                |  | 548563        | \$112.10 |   |
| • Discovering Life Skills (1st Ed.): Effective Instruction CD-ROM  |                |  | 548571        | \$227.80 |   |
| • Discovering Life Skills (1st Ed.): Student Motivation Kit  |                |  | 548456        | \$173.60 |   |
| How to Assess Authentic Learning (4th Ed.)   | 2005           | Teaching<br>8, 9, 10, 11, 12                       | 623068        | \$54.90  | • English Language Arts<br>• Mathematics<br>• Science<br>• Social Studies<br>• Career Awareness |
| In Your Face: Why Courtesy and Respect   | 1998           | Teaching<br>10, 11, 12                             | 519788        | \$147.25 |   |
| The Mindful School: How to Assess Authentic Learning (3rd Ed.)   | 1999           | Teaching<br>8, 9, 10, 11, 12                       | Out of print  |          | • English Language Arts<br>• Mathematics<br>• Science<br>• Social Studies<br>• Career Awareness |
| Read to Live (CD-ROM)  | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | Pending       |          | • All Strands   |
| Read to Live (Web Site) (Teacher Portion)<br>« <a href="http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html">http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html</a> » | 2006           | Teaching<br>8, 9, 10, 11, 12                       |               |          | • All Strands   |
| Reading for Today: Instructor's Guide<br><i>Reading for Today</i>  | 2001           | Teaching<br>9, 10, 11, 12                          | 517716        | \$35.20  | • English Language Arts<br>• Career Awareness   |
| <i>Success in Entering the Workplace: Essential Competencies for Career Transitions</i>  | 1999           | Teaching<br>8, 9, 10, 11, 12                       |               |          | • Career Awareness  |
| • Series Manual and Module One: Job Preparation: Instructor's Guide and Learning Resources (Revised Edition)   |                |  | 516403        | \$156.75 |   |
| • Module Two: The Planning Project; Module Three: The Proactivity Project  |                |  | 516411        | \$61.05  |   |
| Module Five: Personal and Workplace Safety<br><i>Success in Entering the Workplace: Essential Competencies for Career Transitions</i>  | 2004           | Teaching<br>8, 9                                   | 551813        | \$78.90  | • Career Awareness<br>• All Occupational Strands  |
| Think Again: Thinking Tools for Grades 6 to 10   | 2003           | Teaching<br>8, 9, 10, 11, 12                       | 517196        | \$89.00  | • English Language Arts<br>• Social Studies   |
| Thinking Tools for Kids: Practical Organizers  | 1999           | Teaching<br>8, 9, 10, 11, 12                       | 385395        | \$89.00  | • English Language Arts<br>• Science<br>• Social Studies  |

# Universal Strategies (continued)

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s) | LRC Order No. | Price    | Also Approved for:  |
|--|----------------|-------------------------------|---------------|----------|---|
| <i>Today's Teen (7th Ed.)</i>  | 2004           | Teaching<br>8, 9              |               |          | <ul style="list-style-type: none"> <li>• Art/Design and Communication</li> <li>• Fabrics</li> <li>• Foods</li> <li>• Career Awareness</li> <li>• Workplace Readiness</li> </ul> |
| • Today's Teen (7th Ed.): Student Workbook: Teacher Annotated Edition  |                |                               | 547862        | \$30.65  |   |
| • Today's Teen (7th Ed.): Teacher Resource Guide   |                |                               | 547846        | \$107.25 |   |
| • Today's Teen (7th Ed.): Student Motivation Kit   |                |                               | 547854        | \$173.60 |   |
| • Today's Teen (7th Ed.): Effective Instruction CD-ROM   |                |                               | 547870        | \$227.80 |   |
| • Today's Teen (7th Ed.): Transparency Package   |                |                               | 547888        | \$136.90 |   |
| • Today's Teen (7th Ed.): Teacher Wraparound Edition   |                |                               | 541690        | \$109.70 |   |
| Tools for Learning   | 2001           | Teaching<br>8, 9, 10, 11, 12  | 482133        | \$39.40  | <ul style="list-style-type: none"> <li>• English Language Arts</li> <li>• Social Studies</li> </ul>   |
| When the Dust Settles / Et la poussière retombe<br><i>ShowPeace</i>  | 1997           | Teaching<br>8, 9              | Out of print  |          |   |
| Work Safe Alberta: Workplace Health and Safety Kit<br>(includes Teacher Resource Binder 1 - September 2006, Teacher Resource Binder 2 - September 2006, Workplace Health and Safety Teacher Toolkit) | (2006)         | Teaching<br>8, 9, 10, 11, 12  | 676926        | \$189.00 | • All Strands   |



# Workplace Readiness

## Knowledge and Employability

| Series / Title  | Copyright Date | Status / Grade(s) / Course(s)                   | LRC Order No. | Price    | Also Approved for: |
|---|----------------|---|---------------|----------|--------------------|
| <b>Basic Learning Resources</b>   |                |   |               |          |                    |
| Clothing: Fashion, Fabrics and Construction (5th Ed.) (Student Text)                    | 2008           | Basic<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 708167        | \$74.55  | • Fabrics          |
| Succeeding in the World of Work: PowerPoint Presentations (Windows / Macintosh Version) | 2006           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4       | 639354        | \$212.20 |                    |
| Succeeding in the World of Work: School-to-Work Activity Handbook                       | 2006           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4       | 639312        | \$23.95  |                    |
| Succeeding in the World of Work: Student Activity Workbook                              | 2006           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4       | 639297        | \$19.05  |                    |
| Succeeding in the World of Work (Student Text)  | 2006           | Basic<br>10, 11, 12<br>10-4 / 20-4 / 30-4       | 639271        | \$87.05  |                    |

### Support Learning Resources

|  |      |                         |  |  |                     |
|--|------|-------------------------|--|--|---------------------|
| <i>Alberta Learning Information Service</i>  | 2005 | Support<br>8, 9         |  |  | • Business Services |
| ALIS – Business Video Clips  |      |                         |  |  |                     |
| • Aromatherapy Product Producer<br>( <a href="http://www.alis.gov.ab.ca/video/other_manufacturing/aromatherapy/rf/6t.aspx">http://www.alis.gov.ab.ca/video/other_manufacturing/aromatherapy/rf/6t.aspx</a> )   |      |                         |  |  |                     |
| • Biological Pest Control Producer<br>( <a href="http://www.alis.gov.ab.ca/video/Entrepreneurship/Entrepreneurship_2.aspx">http://www.alis.gov.ab.ca/video/Entrepreneurship/Entrepreneurship_2.aspx</a> )      |      |                         |  |  |                     |
| • Cheese Producer<br>( <a href="http://www.alis.gov.ab.ca/video/agriculture/cheese_producer/rf/8s.aspx">http://www.alis.gov.ab.ca/video/agriculture/cheese_producer/rf/8s.aspx</a> )                           |      |                         |  |  |                     |
| • Frozen Meat and Seafood Distributor<br>( <a href="http://www.alis.gov.ab.ca/video/accommodation_food/frozen_meat/rf/9t.aspx">http://www.alis.gov.ab.ca/video/accommodation_food/frozen_meat/rf/9t.aspx</a> ) |      |                         |  |  |                     |
| • Ice Cream Producer and Distributor<br>( <a href="http://www.alis.gov.ab.ca/video/agriculture/ice_cream/rf/8t.aspx">http://www.alis.gov.ab.ca/video/agriculture/ice_cream/rf/8t.aspx</a> )                    |      |                         |  |  |                     |
| • Kennel Operator<br>( <a href="http://www.alis.gov.ab.ca/video/agriculture/kennel_operator/rf/7e.aspx">http://www.alis.gov.ab.ca/video/agriculture/kennel_operator/rf/7e.aspx</a> )                           |      |                         |  |  |                     |
| • Pet Cemetery Owner<br>( <a href="http://www.alis.gov.ab.ca/video/agriculture/pet_cemetery/rf/6e.aspx">http://www.alis.gov.ab.ca/video/agriculture/pet_cemetery/rf/6e.aspx</a> )                              |      |                         |  |  |                     |
| • Soap Maker<br>( <a href="http://www.alis.gov.ab.ca/video/other_manufacturing/soap_maker/rf/2s.aspx">http://www.alis.gov.ab.ca/video/other_manufacturing/soap_maker/rf/2s.aspx</a> )                          |      |                         |  |  |                     |
| <i>Alberta Learning Information Service</i>  | 2005 | Support<br>8, 9<br>10-4 |  |  | • Foods             |
| ALIS – Foods Video Clips   |      |                         |  |  |                     |
| • Baker's Helper<br>( <a href="http://www.alis.gov.ab.ca/video/Culinary_Arts/Culinary_1.aspx">http://www.alis.gov.ab.ca/video/Culinary_Arts/Culinary_1.aspx</a> )  |      |                         |  |  |                     |
| • Chef<br>( <a href="http://www.alis.gov.ab.ca/video/Culinary_Arts/Culinary_3.aspx">http://www.alis.gov.ab.ca/video/Culinary_Arts/Culinary_3.aspx</a> )  |      |                         |  |  |                     |
| • Meat Cutter<br>( <a href="http://www.alis.gov.ab.ca/video/Culinary_Arts/Culinary_2.aspx">http://www.alis.gov.ab.ca/video/Culinary_Arts/Culinary_2.aspx</a> )   |      |                         |  |  |                     |

# Workplace Readiness (continued)

## Knowledge and Employability

| Series / Title  | Copyright Date | Status / Grade(s) / Course(s)                     | LRC Order No. | Price    | Also Approved for:                |
|---|----------------|---|---------------|----------|-----------------------------------|
| <p><i>Alberta Learning Information Service</i></p> <p>ALIS – Materials/Construction – Metals Video Clips</p> <ul style="list-style-type: none"> <li>• Cattle Handling Equipment Manufacturer<br/>(<a href="http://www.alis.gov.ab.ca/video/metal/cattle_equipment/rf/7t.aspx">http://www.alis.gov.ab.ca/video/metal/cattle_equipment/rf/7t.aspx</a>)</li> <li>• Hand Cycle Manufacturer<br/>(<a href="http://www.alis.gov.ab.ca/video/metal/cycle/rf/5e.aspx">http://www.alis.gov.ab.ca/video/metal/cycle/rf/5e.aspx</a>)</li> <li>• Machinist<br/>(<a href="http://www.alis.gov.ab.ca/video/Manufacturing/manu_2.aspx">http://www.alis.gov.ab.ca/video/Manufacturing/manu_2.aspx</a>)</li> <li>• Manufacturing Service Technician<br/>(<a href="http://www.alis.gov.ab.ca/video/Manufacturing/manu_1.aspx">http://www.alis.gov.ab.ca/video/Manufacturing/manu_1.aspx</a>)</li> <li>• Quality Control Specialist – Steel<br/>(<a href="http://www.alis.gov.ab.ca/video/Steel/Steel_2.aspx">http://www.alis.gov.ab.ca/video/Steel/Steel_2.aspx</a>)</li> <li>• Steel Production Worker<br/>(<a href="http://www.alis.gov.ab.ca/video/Steel/Steel_1.aspx">http://www.alis.gov.ab.ca/video/Steel/Steel_1.aspx</a>)</li> <li>• Steel Research Technician<br/>(<a href="http://www.alis.gov.ab.ca/video/Steel/Steel_3.aspx">http://www.alis.gov.ab.ca/video/Steel/Steel_3.aspx</a>)</li> <li>• Welder<br/>(<a href="http://www.alis.gov.ab.ca/video/Construction/Construction_1.aspx">http://www.alis.gov.ab.ca/video/Construction/Construction_1.aspx</a>)</li> </ul> | 2005           | Support<br>8, 9                                   |               |          | • Construction: Metal Fabrication |
| <p><i>Alberta Learning Information Service</i></p> <p>ALIS – Materials/Construction – Wood Video Clips</p> <ul style="list-style-type: none"> <li>• Carpenter<br/>(<a href="http://www.alis.gov.ab.ca/video/Construction/Construction_2.aspx">http://www.alis.gov.ab.ca/video/Construction/Construction_2.aspx</a>)</li> <li>• Composite Technologist: Wood Products<br/>(<a href="http://www.alis.gov.ab.ca/video/WoodProducts/WoodProducts_2.aspx">http://www.alis.gov.ab.ca/video/WoodProducts/WoodProducts_2.aspx</a>)</li> <li>• Guitar Builder<br/>(<a href="http://www.alis.gov.ab.ca/video/Music/Music_2.aspx">http://www.alis.gov.ab.ca/video/Music/Music_2.aspx</a>)</li> <li>• Pellet Fuel Manufacturer<br/>(<a href="http://www.alis.gov.ab.ca/video/other_manufacturing/fuel/rf/10t.aspx">http://www.alis.gov.ab.ca/video/other_manufacturing/fuel/rf/10t.aspx</a>)</li> <li>• Snowshoe Manufacturer<br/>(<a href="http://www.alis.gov.ab.ca/video/other_manufacturing/snowshoe/rf/11t.aspx">http://www.alis.gov.ab.ca/video/other_manufacturing/snowshoe/rf/11t.aspx</a>)</li> </ul>  | 2005           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          | • Construction: Building          |
| <p><i>Alberta Learning Information Service</i></p> <p>ALIS – Mechanics Video Clips</p> <ul style="list-style-type: none"> <li>• Aircraft Sheet Metal Mechanic<br/>(<a href="http://www.alis.gov.ab.ca/video/Aviation/aviation_1.aspx">http://www.alis.gov.ab.ca/video/Aviation/aviation_1.aspx</a>)</li> <li>• Auto Body Technician<br/>(<a href="http://www.alis.gov.ab.ca/video/Automotive/auto_2.aspx">http://www.alis.gov.ab.ca/video/Automotive/auto_2.aspx</a>)</li> <li>• Automotive Service Technician<br/>(<a href="http://www.alis.gov.ab.ca/video/Automotive/auto_3.aspx">http://www.alis.gov.ab.ca/video/Automotive/auto_3.aspx</a>)</li> <li>• Truck Driver<br/>(<a href="http://www.alis.gov.ab.ca/video/Automotive/auto_1.aspx">http://www.alis.gov.ab.ca/video/Automotive/auto_1.aspx</a>)</li> </ul>   | 2005           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          | • Auto Mechanics                  |
| Alternative Resumes for Teens   | 2006           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 680604        | \$25.70  |                                   |
| Basic First Aid (2nd Ed.)   | 2002           | Support<br>8, 9, 10, 11, 12<br>10-4               | 623480        | \$150.80 | • Human Care                      |





# Workplace Readiness (continued)

## Knowledge and Employability

| Series / Title  | Copyright Date | Status / Grade(s) / Course(s)                     | LRC Order No.                              | Price    | Also Approved for:                          |
|---|----------------|---|--|----------|---|
| Career Assessment: Finding a Career That Fits                                   | 2004           | Support<br>10, 11, 12<br>10-4                     | 20921 001                                  | \$16.00  |   |
| Career as an Automotive Technician  | 1999           | Support<br>8, 9                                   | 652760                                     | \$81.85  |   |
| Choices Explorer (www.bridges.com)  |                | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |  |          |   |
| Choices Planner (www.bridges.com)   |                | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |  |          |   |
| Clothing: Fashion, Fabrics and Construction (5th Ed.): Student Activity Manual  | 2008           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 708175                                     | \$14.90  | • Fabrics                                   |
| Communication Skills on the Job: Grades 7 to 12 (VHS and DVD Versions included) | 2006           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4        | 20835-001                                  | Pending  |   |
| <i>Discovering Life Skills</i>  | 2004           | Support<br>8, 9                                   |  |          | • All Strands                               |
| • Discovering Life Skills (1st Ed.) (Student Text)                              |                |   | 548399                                     | \$67.00  |   |
| • Discovering Life Skills (1st Ed.): Student Workbook                           |                |   | 548430                                     | \$14.05  |   |
| Entering the World of Work: Student Activity Workbook                           | 2006           | Support<br>8, 9, 10, 11, 12<br>10-4               | 646490                                     | \$21.55  |   |
| Entering the World of Work (Student Book)                                       | 2006           | Support<br>8, 9, 10, 11, 12<br>10-4               | 646482                                     | \$76.20  |   |
| <i>Fashion: Fabrics and Formulas</i>  | 2003           | Support<br>8, 9, 10, 11, 12<br>10-4               |  |          | • Art/Design and Communication<br>• Fabrics |
| • Fashion: Fabrics and Formulas (DVD)   |                |   | 715857                                     | \$81.85  |   |
| • Fashion: Fabrics and Formulas (VHS)   |                |   | 715732                                     | \$81.85  |   |
| Graphic Design<br><i>Futures 2</i>  | 1992           | Support<br>8, 9                                   | Vendor Direct<br>(Visual Education Centre) |          |   |
| Insights to Better Mentoring Facilitator's Guide (with DVD)                     | 2006           | Support<br>10, 11, 12<br>10-4 / 20-4 / 30-4       | 714312                                     | \$695.00 |   |
| Interview Success: Landing the Job  | 1999           | Support<br>8, 9, 10, 11, 12<br>10-4               | 652736                                     | \$127.45 |   |

# Workplace Readiness (continued)

## Knowledge and Employability

| Series / Title  | Copyright Date | Status / Grade(s) / Course(s)                     | LRC Order No.   | Price       | Also Approved for: |
|---|----------------|---|---|-------------|--------------------|
| <i>Job/Career Planning &amp; Guidance Series</i>  | 1998           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |   |             |                    |
| • Basic Skills: The Key to Getting Hired (DVD)  |                |   | 677908  | \$104.05    |                    |
| • Basic Skills: The Key to Getting Hired (VHS)  |                |   | 677809  | \$81.80     |                    |
| • Getting and Keeping Your First Job (DVD)  |                |   | 677940  | \$104.05    |                    |
| • Getting and Keeping Your First Job (VHS)  |                |   | 677841  | \$81.80     |                    |
| • Self-esteem and Your First Job (DVD)  |                |   | 677916  | \$104.05    |                    |
| • Self-esteem and Your First Job (VHS)  |                |   | 677817  | \$81.80     |                    |
| • Your First Job Interview (DVD)  |                |   | 677924  | \$104.05    |                    |
| • Your First Job Interview (VHS)  |                |   | 677825  | \$81.80     |                    |
| • Your First Resume (DVD)   |                |   | 677932  | \$104.05    |                    |
| • Your First Resume (VHS)   |                |   | 677833  | \$81.80     |                    |
| Knowledge and Employability Studio (Online Guide to Implementation) « <a href="http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true">http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true</a> » | 2005           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |   |             | • All Strands      |
|  Mastering Goals   | 2004           | Support<br>10, 11, 12<br>10-4                     | 20808 001   | \$16.00     |                    |
|  On Your Mark, Get Set, Goals! Value Pack (includes Video and DVD Versions)  | 2004           | Support<br>10, 11, 12<br>10-4                     | 20837-001   | Pending     |                    |
| Read to Live (Web Site) (Student Portion) « <a href="http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html">http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html</a> »   | 2006           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |   |             | • All Strands      |
| <i>Today's Teen (7th Ed.)</i>   | 2004           | Support<br>8, 9                                   |   |             | • All Strands      |
| • Today's Teen (7th Ed.) (Student Text)   |                |   | 541236  | \$69.60     |                    |
| • Today's Teen (7th Ed.): Student Workbook  |                |   | 547838  | \$13.00     |                    |
| What Everybody Should Know About Toxicology (includes Leader's Guide)   | 1990           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | Vendor Direct<br>(Electrolab Training Systems)        |             | • All Strands      |
|  Who Are You? Planning and Evaluating Your Career<br><i>Successful Job Search Series</i>   | 2004           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 20979 001   | \$16.00     |                    |
| Work Smart, Work Safe<br><i>Young Worker Awareness Program</i>  | 1996           | Support<br>8, 9, 10, 11, 12<br>10-4               | Vendor Direct<br>(Workplace Health and Safety Agency) |             |                    |
|  Workplace Basics: Essential Skills for Success: Grades 7 to 12 (VHS and DVD Versions included)  | 2006           | Support<br>8, 9, 10, 11, 12<br>10-4               | 20851 001   | Pending     |                    |
| Getting a Good Job; Getting a Good Start; Getting Along With Your Co-Workers; Getting Along With Your Supervisor<br><i>The World of Work</i>  | 1998           | Support<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 21028 001<br>to 004 VHS;<br>21028 005<br>to 008 DVD   | \$16.00 ea. |                    |

# Workplace Readiness (continued)

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s)                      | LRC Order No. | Price    | Also Approved for:  |
|--|----------------|--|---------------|----------|---|
| <b>Teaching Resources</b>  |                |  |               |          |   |
| Careers: Exploring the World of Work: Grades 7 to 12   | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4               | 20834 001     | Pending  |   |
| Clothing: Fashion, Fabrics and Construction (5th Ed.): Teacher Resource Guide  | 2008           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 708183        | \$121.85 | • Fabrics   |
| Clothing: Fashion, Fabrics and Construction (5th Ed.): Student Activity Manual: Teacher Annotated Edition  | 2008           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 | 708191        | \$36.75  | • Fabrics   |
| <i>Discovering Life Skills</i>   | 2004           | Teaching<br>8, 9                                   |               |          | • Universal Strategies<br>• Fabrics<br>• Foods<br>• Career Awareness  |
| • Discovering Life Skills (1st Ed.): Student Workbook: Teacher Annotated Edition   |                |  | 548539        | \$35.00  |   |
| • Discovering Life Skills (1st Ed.): Teacher Resource Guide  |                |  | 548563        | \$112.10 |   |
| • Discovering Life Skills (1st Ed.): Effective Instruction CD-ROM  |                |  | 548571        | \$227.80 |   |
| • Discovering Life Skills (1st Ed.): Student Motivation Kit  |                |  | 548456        | \$173.60 |   |
| e-mail: Writing for Results<br>( <a href="http://www.jedlet.com/find.product.asp?value=1-894923-35-9&amp;aff=LRC">http://www.jedlet.com/find.product.asp?value=1-894923-35-9&amp;aff=LRC</a> )                                     |                | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          |   |
| Entering the World of Work: Interactive Teacher Resources CD-ROM (Windows / Macintosh Version)   | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4               | 646523        | \$299.25 |   |
| Entering the World of Work: Student Activity Workbook: Teacher Annotated Edition   | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4               | 646515        | \$48.35  |   |
| Entering the World of Work: Teacher's Annotated Edition  | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4               | 646507        | \$116.10 |   |
| Go Venture: Micro Business Education Bundle  | 2004           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          | • Business Services<br>Available directly through vendor Web site at <a href="http://www.goventure.net/home.cfm?ID=18">www.goventure.net/home.cfm?ID=18</a> |
| Go Venture: Small Business Education Bundle  | 2003           | Teaching<br>10, 11, 12<br>10-4                     |               |          | • Business Services<br>Available directly through vendor Web site at <a href="http://www.goventure.net/home.cfm?ID=18">www.goventure.net/home.cfm?ID=18</a> |
| Managing Your Time in Style<br>( <a href="http://www.jedlet.com/find.product.asp?value=1-894922-44-1&amp;aff=LRC">http://www.jedlet.com/find.product.asp?value=1-894922-44-1&amp;aff=LRC</a> )                                     |                | Teaching<br>10, 11, 12<br>10-4                     |               |          |   |
| Read to Live (CD-ROM)  | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               | Pending  | • All Strands   |
| Read to Live (Web Site) (Teacher Portion)<br>« <a href="http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html">http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/Readtolive/index.html</a> » | 2006           | Teaching<br>8, 9, 10, 11, 12<br>10-4 / 20-4 / 30-4 |               |          | • All Strands   |

# Workplace Readiness (continued)

## Knowledge and Employability

| Series / Title   | Copyright Date | Status / Grade(s) / Course(s)                | LRC Order No. | Price    | Also Approved for:                           |
|--|----------------|--|---------------|----------|--|
| Selling Your Company to the Press<br>( <a href="http://www.jedlet.com/find.product.asp?value=1-894922-79-4&amp;aff=LRC">http://www.jedlet.com/find.product.asp?value=1-894922-79-4&amp;aff=LRC</a> ) |                | Teaching<br>10, 11, 12<br>20-4 / 30-4        |               |          |  |
| Succeeding in the World of Work: ExamView Pro Test Generator (Windows / Macintosh Version)   | 2006           | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4 | 639346        | \$283.75 |  |
| Succeeding in the World of Work: Interactive Lesson Planner (with Teacher Resources) (Windows / Macintosh Version)   | 2006           | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4 | 639338        | \$385.85 |  |
| Succeeding in the World of Work: School-to-Work Activity Handbook: Teacher Manual  | 2006           | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4 | 639320        | \$50.85  |  |
| Succeeding in the World of Work: Student Activity Workbook: Teacher Annotated Edition  | 2006           | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4 | 639304        | \$50.85  |  |
| Succeeding in the World of Work: Teacher Wraparound Edition  | 2006           | Teaching<br>10, 11, 12<br>10-4 / 20-4 / 30-4 | 639289        | \$123.35 |  |
| Module Five: Personal and Workplace Safety<br><i>Success in Entering the Workplace: Essential Competencies for Career Transitions</i>  | 2004           | Teaching<br>8, 9                             | 551813        | \$78.90  | • Universal Strategies<br>• Career Awareness |
| <i>Today's Teen (7th Ed.)</i>  | 2004           | Teaching<br>8, 9                             |               |          | • All Strands                                |
| • Today's Teen (7th Ed.): Student Workbook: Teacher Annotated Edition  |                |  | 547862        | \$30.65  |  |
| • Today's Teen (7th Ed.): Teacher Resource Guide   |                |  | 547846        | \$107.25 |  |
| • Today's Teen (7th Ed.): Student Motivation Kit   |                |  | 547854        | \$173.60 |  |
| • Today's Teen (7th Ed.): Effective Instruction CD-ROM   |                |  | 547870        | \$227.80 |  |
| • Today's Teen (7th Ed.): Transparency Package   |                |  | 547888        | \$136.90 |  |
| • Today's Teen (7th Ed.): Teacher Wraparound Edition   |                |  | 541690        | \$109.70 |  |
| Work Safe Alberta: Workplace Health and Safety Kit (includes Teacher Resource Binder 1 - September 2006, Teacher Resource Binder 2 - September 2006, Workplace Health and Safety Teacher Toolkit)    | (2006)         | Teaching<br>8, 9, 10, 11, 12                 | 676926        | \$189.00 | • All Strands                                |

# Knowledge and Employability

**Human Care  
Grades 8–12**

**Annotated Bibliography  
Listed Alphabetically  
by Title**





# Annotated Bibliography Listed Alphabetically by Title

LRC Order No.: Est. Price:

Out of print

## Automated External Defibrillation Skills Card (AED)

Grade(s) 8, 9, 10, 11, 12

Support Resource

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         |                          | 10-4       | 20-4       | 20-4      |
| Level 2 | ✓         |                          | ✓          | 30-4       | 30-4      |

This Canadian Red Cross brochure provides a detailed description to identify when and how to use defibrillation. It explains the limitations of CPR and how defibrillators help restore the heart's electrical system function. Information is included on how to deal with special situations, including infants and children, trauma victims and what to do if you are a single rescuer. The brochure features both photographs and diagrams that demonstrate the automated manual defibrillation system. A detailed flowchart of sample automated external defibrillation protocol is included.

©2000

- **Babysitting Course Babysitters Manual**
- **Babysitter's Course Facilitator's Guide**

653809 \$7.00  
653817 \$25.00

Support / Teaching Resource

Grade(s) 8, 9

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 |           |                          | 10-4       | 20-4       | 20-4      |
| Level 2 |           | ✓                        |            | 30-4       | 30-4      |

This resource is an introduction to child care via baby-sitting. Topics include basic child care, accident prevention, basic emergency first aid and the business of baby-sitting. The student handbook is visually attractive and easy to use.

Cautions:

- The facilitator's manual suggests the eight hours of instruction is sufficient; however, more time and activities would be needed for student practice and to solidify student learning.
- In one instance, the resource suggests that the baby-sitter give the baby scraps of fabric to play with. This could create a choking hazard for young children.
- The resource also cites Web sites and other resources. Alberta Education has not reviewed or authorized these extra resources.

©2003

LRC Order No.: Est. Price:  
**623480 \$150.80**

### Basic First Aid (2nd Ed.)

Support Resource

Grade(s) 8, 9, 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         |                          | 10-4 ✓     | 20-4       | 20-4 ✓    |
| Level 2 | ✓         |                          |            | 30-4       | 30-4 ✓    |

This video is designed to help students learn about various techniques used in basic first aid. It is an in-depth look at the roles and responsibilities of first responders and the techniques necessary when providing first aid in a variety of emergency situations. This resource covers the major areas of general first aid, including universal precautions, controlling bleeding, managing shock, treating burns, positioning splints and poisoning recognition and procedures. Students are informed what to do and what not to do in an emergency. Narrations and visual articulations (e.g., diagrams and text) enhance the learning process. First aid techniques and procedures are clearly explained. After each section, the video pauses for review and discussion. The audience is kept engaged as the video then cuts away to simulated emergency situations.

**Cautions:**

- The content is graphic at times but the video provides warnings to alert people who may be sensitive.
- Alberta Education strongly recommends that teachers preview this resource. Careful consideration should be given to the sensitivities of both the student audience and the community.

©2002

### Basic Life Support CPR/AED

Support Resource

Grade(s) 8, 9, 10, 11, 12

Out-of-print

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         |                          | 10-4 ✓     | 20-4       | 20-4 ✓    |
| Level 2 |           |                          |            | 30-4       | 30-4 ✓    |

This resource is a Canadian Red Cross pamphlet that describes CPR and Automated External Defibrillators (AED). The resource provides step-by-step instructions for handling emergency breathing situations.

©2001

LRC Order No.: Est. Price:  
**637902 \$77.90**  
**637960 \$18.20**  
**638033 \$116.00**  
**638190 \$69.30**  
**638356 \$242.85**  
**638017 \$250.35**  
**637978 \$92.65**  
**637994 \$36.70**

- Child and Adult Care Professionals (Student Book)
- Child and Adult Care Professionals: Lab Manual (Student Version)
- Child and Adult Care Professionals: Activity Cards for Children
- Child and Adult Care Professionals: Activity Cards for Older Adults
- Child and Adult Care Professionals: Effective Instruction CD-ROM
- Child and Adult Care Professionals: Student Motivation Kit
- Child and Adult Care Professionals: Instructor Resource Guide
- Child and Adult Care Professionals: Lab Manual: Instructor's Annotated Edition

Basic / Teaching Resource Grade(s) 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 |           |                          | 10-4<br>✓  | 20-4<br>✓  | 20-4<br>✓ |
| Level 2 |           |                          |            | 30-4<br>✓  | 30-4<br>✓ |

This resource package provides support for most of the Knowledge and Employability outcomes for Child Care 20-4 and 30-4, and for Home Care 20-4 and 30-4. The resource has an engaging layout and includes vocabulary, unit summaries, career explorations and extended exercises. The laboratory exercises involve student activity, interaction and cooperation. Intergenerational exercises are presented. The career profiles are broad and will appeal to Knowledge and Employability students. The instructor's resource guide contains lesson plans, portfolio development, tests, CDA competency checklists and employability skills. The kit extends learning with hands-on activity cards, application exercises and study guides. The CD-ROM has PowerPoint presentations and a test generator.

**Comments:**

- Day home operation is a component of Child Care 30-4 that is not examined.
- The Workplace Hazardous Materials Information System (WHMIS) is not included in this resource.
- Teachers will need to supplement the resource with materials that reflect Canadian and First Nation, Métis and Inuit (FNMI) perspectives.

©2004

**Child Care First Aid (Revised Ed.)**

Support Resource

Grade(s) 8, 9, 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         | ✓                        | 10-4       | 20-4       | 20-4      |
| Level 2 | ✓         | ✓                        | ✓          | 30-4       | 30-4      |

This Canadian Red Cross resource is a comprehensive and well-organized guide to child care first aid. It provides in-depth information for childproofing an environment to help prevent and avoid accidents. There are clear descriptions of toys and equipment for each stage of childhood. This resource provides information on causes and prevention of accidents at various stages of infant and child development. There is a detailed section on preventing infections and hand-washing and sanitation procedures. The resource includes step-by-step instructions, demonstration graphics, charts, diagrams and relevant appendices. This Canadian resource provides agency contacts and regulations appropriate to each province.

**Cautions:**

- The resource includes material that may be sensitive to some students; for example, the resource discusses issues of child abuse and teachers are advised to take into account their particular group of students before examining these issues.

©2001

**ChildSafe: A Parent's Guide to First Aid and Safety**

Support Resource

Grade(s) 8, 9, 10, 11, 12

Out-of-print

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         |                          | 10-4       | 20-4       | 20-4      |
| Level 2 | ✓         |                          | ✓          | ✓          | 30-4      |

This resource, developed by the Canadian Red Cross, was written for parents and other child caregivers but is also a valuable resource for students learning child care first aid. It includes a variety of topics aimed at preventing and dealing with accidents. The resource includes a personal emergency list as well as information about covering emergency escape plans and routes. The resource includes step-by-step directions and descriptive drawings. It will support students learning baby-sitting or basic first aid.

**Comments:**

- There is a subtitle on this resource, A Parent's Guide to First Aid and Safety, that may be misleading if its use is to support the Knowledge and Employability curriculum.

©2002

- **Dealing with Dementia I** (<http://www.jedlet.com/find.product.asp?value=1-894923-67-7&aff=LRC>)  
(Teaching Resource)
- **Dealing with Dementia II** (<http://www.jedlet.com/find.product.asp?value=1-894923-68-5&aff=LRC>)  
(Support Resource)

Teaching / Support Resource      Grade(s) 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care |      | Home Care |      |
|---------|-----------|--------------------------|------------|------------|------|-----------|------|
| Level 1 |           |                          | 10-4       | 20-4       | 30-4 | 20-4      | 30-4 |
| Level 2 |           |                          |            |            |      |           | ✓    |

This PowerPoint presentation provides a comprehensive overview of dementia, including symptoms and how to deal with those symptoms with understanding. The resource encourages students to observe carefully, recognize behaviour and analyze situations to prevent upsets when working with individuals who have dementia. The resource features pop-ups, three sets of checkpoint questions spaced throughout the presentation and a behaviour-management plan that can be printed for reference.

LRC Order No.: Est. Price:

- **Discovering Life Skills (1st Ed.) (Student Text)** **548399**    **\$67.00**
- **Discovering Life Skills (1st Ed.): Student Workbook** **548430**    **\$14.05**
- **Discovering Life Skills (1st Ed.): Student Workbook: Teacher Annotated Edition** **548539**    **\$35.00**
- **Discovering Life Skills (1st Ed.): Teacher Resource Guide** **548563**    **\$112.10**
- **Discovering Life Skills (1st Ed.): Effective Instruction CD-ROM** **548571**    **\$227.80**
- **Discovering Life Skills (1st Ed.): Student Motivation Kit** **548456**    **\$173.60**

Support / Teaching Resource Grade(s) 8, 9

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         | ✓                        | 10-4       | 20-4       | 30-4      |
| Level 2 | ✓         | ✓                        |            |            |           |

This resource kit includes a hardcover student text, a teacher resource guide, a series of lab softcover books, a student motivation kit that includes laminated project and activity cards, reteaching and enrichment activities, and a CD-ROM with lesson plans and a test generator. There is a student workbook and a teacher annotated edition of the student workbook. Subjects include sewing, foods, personal development and career integration; e.g., money management and mathematics. Transition activities for students going into senior high school, e.g., peer pressure, self-actualization, self-concept, are included. The CD-ROM is easily accessible and includes a Word document copy of the student workbook and the teacher guide. An exam bank provides a very quick way to create a test. Posters for motivation in each area are engaging and the individual area teacher support books are well-organized and informative; e.g., the cooking component offers recipes applicable to the age group with clear instruction.

**Comments:**

- This resource is applicable to grades 8 and 9. Individual units and visuals may be appropriate at different grades.
- The kit is a starting point for new Knowledge and Employability students.
- Some of the student pictures are more appropriate for younger grades, yet others show senior high school students. Teachers should be sensitive to age-appropriate sections.

©2004 Author(s): Bailey, A. et al.

**First Aid: The Vital Link (2nd Ed.)**  
Teaching (8-9), Support (10-12) Resource Grade(s) 8, 9, 10, 11, 12

Vendor Direct

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care   | Home Care         |
|---------|-----------|--------------------------|------------|--------------|-------------------|
| Level 1 | ✓         |                          | 10-4<br>✓  | 20-4<br>30-4 | 20-4<br>30-4<br>✓ |
| Level 2 | ✓         |                          |            |              | ✓                 |

This resource, developed by the Canadian Red Cross, provides basic first aid information. The topics include preparing to respond to an emergency, the emergency medical system, body systems, airway, breathing and cardiovascular emergencies, head and spine, musculoskeletal and soft tissue injuries, sudden medical conditions, poisons and advice on healthy living. The appendices include a list of first aid supplies and sample examination questions and answers.

©2000  
The Canadian Red Cross Society, Contact Centre, Western Canada; 100 1305 11 Avenue SW, CALGARY, AB T3C 3P6  
Telephone: 403-205-3448

**An Introduction to Child Care and Education (2nd Ed.)**

646599 \$41.05

Teaching Resource Grade(s) 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care        | Home Care    |
|---------|-----------|--------------------------|------------|-------------------|--------------|
| Level 1 |           |                          | 10-4<br>✓  | 20-4<br>30-4<br>✓ | 20-4<br>30-4 |
| Level 2 |           |                          |            |                   |              |

Topics included in this teaching resource are physical care and development, working with young children, the emotional and social development of children, working with babies and preparing for employment in the child care industry. The book is well-organized and easy to use. Information is included about various cultural beliefs and values as well as diet and care ideas for children from many different cultures. The resource includes a variety of visual strategies, charts, diagrams, photographs and checklists. Many activities in the book are easy to use and will appeal to students of a variety of learning capabilities. This book includes a chapter that deals with workplace responsibilities and the role of the worker. There are some activities to assess student learning. Multiple choice tests for each of the units are located at the back of the book.

**Comments:**

- This book is based on the British child care system and, therefore, teachers are encouraged to substitute Canadian information about legislation and regulation of day care in Alberta.

©2004 Author(s): Meggit, C.; Walker, J.

**Knowledge and Employability Studio (Online Guide to Implementation)**  
 (http://www.learnalberta.ca/content-teacher/kes/index.html?launch=true)

Grade(s) 8, 9, 10, 11, 12

Support Resource

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         | ✓                        | 10-4<br>✓  | 20-4<br>✓  | 30-4<br>✓ |
| Level 2 | ✓         | ✓                        |            |            |           |

The Knowledge and Employability Studio is the online guide to implementation for the Knowledge and Employability courses. There are four levels in the Studio. The Main Lobby contains program updates, contact information, a video introduction and a virtual tour of the Studio. New update information is displayed on the screen in the lobby. Curriculum Foundations, found on Level 2, contains activities and strategies to support teachers and students with the implementation of four core subjects: English language arts, social studies, science and mathematics. Click on the title of the course for further information. Within each subject are folders that contain resources aligned with the program of studies outcomes within that subject area. Level 3 contains information on each of the occupational strands. Poster-like artwork displays the names of each strand. In the same manner as the second level, each icon, when opened, illustrates a collection of activities and strategies aligned with the program of studies outcomes within each occupational strand. Workstations for administrators, teachers, students, parents and industry are found on Level 4. The folders and resources function in the same manner as the other levels but reveal learning and teaching resources to support teachers, students and parents. The Administrators Workstation contains the *Information Manual for Knowledge and Employability Courses*. The Industry Workstation contains information for employers working with students in off-campus situations.

© 2005



LRC Order No.: Est. Price:  
**637366 \$67.85**  
**637374 \$208.80**

**• Parenting in Canada: Human Growth and Development (Student Text)**  
**• Parenting in Canada: Human Growth and Development: Teacher's Resource**

Basic / Teaching Resource Grade(s) 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 |           |                          | 10-4       | 20-4       | 20-4      |
| Level 2 |           |                          | ✓          | 30-4       | 30-4      |

This resource deals with human growth and development and explores parenting and child-rearing issues in Canada. It also includes the historical and cultural perspectives of a childhood in Canada. One chapter deals with the universality of childhood play and examines what play is, its impact on human development and the methods used to observe children at play. Parenting issues and strategies are examined. There is a section on adolescent parenthood and information on Fetal Alcohol Spectrum Disorder. Other chapters deal with human development, nurturing and the role of society in the lives of children. The resource includes charts, graphs, a number of appendices and a glossary. It includes career profiles for related careers.

**Comments:**

- The resource does not contain detailed information on the actual day-to-day care of infants and children.
- The teacher's resource contains an activity to promote awareness of sensitive issues in parenting, including bullying, sexual offences and surfing the Internet as well as references to the Child Pornography Law of 1993.

©2003 Author(s): Cunningham, M. et al.

**Planning Activities for Child Care: A Curriculum Guide for Early Childhood Education** **639495 \$77.70**

Support Resource Grade(s) 8, 9, 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 |           |                          | 10-4       | 20-4       | 20-4      |
| Level 2 |           | ✓                        | ✓          | 30-4       | 30-4      |

This resource provides comprehensive information to plan learning centres in a day care, day-home setting or Kindergarten. Simple lesson plans are provided for each activity. The introduction to the resource provides an overview of curriculum planning for children. Knowledge and Employability students will find this resource visually attractive, easy to read and useful during work study, work experience or work placement in a child-care setting.

**Cautions:**

- Teachers are advised to replace/adapt/supplement the American content in this resource.
- There are some race/ethnic references in the resource that may potentially be problematic.

©2002 Author(s): Spang, C.

- **Read to Live (CD-ROM)**
- **Read to Live (Web Site) (Student Portion)**  
([http://www.education.gov.ab.ca/k\\_12/curriculum/bysubject/ke/ReadtoLive/index.html](http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/ReadtoLive/index.html))
- **Read to Live (Web Site) (Teacher Portion)**  
([http://www.education.gov.ab.ca/k\\_12/curriculum/bysubject/ke/ReadtoLive/index.html](http://www.education.gov.ab.ca/k_12/curriculum/bysubject/ke/ReadtoLive/index.html))

Support / Teaching Resource Grade(s) 8, 9, 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         | ✓                        | 10-4<br>✓  | 20-4<br>✓  | 30-4<br>✓ |
| Level 2 | ✓         | ✓                        |            |            |           |

*Read to Live* provides information, strategies and activities that teachers can use to engage and support students who are experiencing difficulties with reading. The focus is on helping students think about reading in a new way by connecting classroom experiences with students' lifeworlds. This resource, which is a series of workshops to enhance student literacy at the junior and senior high school levels, is intended for teachers who are new to teaching, new to teaching students with reading difficulties or just looking for extra support. It can also be used by more experienced teachers to mentor colleagues and create a community of practice.

The first workshop, **Introduction: Responsive Teaching**, describes an approach to teaching reading that focuses on addressing students' unique learning needs. This is followed by three more in-depth workshops, which explore different elements of reading: **Contexts of Reading**, **Active Reading** and **Multiple Texts/Multiple Literacies**. Each of these workshops contains three sections: **Background**, **Reading Strategies** and **Teaching Strategies**. The workshops can be explored in multiple sittings, in whatever way is most useful. Teachers can explore the information in any order; however, teachers new to teaching reading or to the concepts covered may find it most useful to start with the **Background**.

**Background**

The background section summarizes important concepts, research findings and other information on the topic. Links provide further information on relevant theorists and researchers.

**Reading Strategies**

The reading strategies section offers sample strategies teachers can model, teach and reinforce to help students become more effective readers. These strategies apply and build on the concepts in the background section.

**Teaching Strategies**

The teaching strategies section provides sample instructional strategies and activities teachers can use to strengthen students' understanding and motivation.

©2006

LRC Order No.: Est. Price:  
**20898 01 Pending**  
**20898 02 \$16.00**

**The Reliable Babysitter (VHS)**  
**The Reliable Babysitter (DVD)**

Support Resource

Grade(s) 8, 9

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 |           | ✓                        | 10-4       | 20-4       | 20-4      |
| Level 2 |           | ✓                        |            | 30-4       | 30-4      |

This resource consists of a video about baby-sitters and baby-sitting techniques and includes a teacher's guide. The video features four young women and a young man discussing their experiences and answering many frequently asked baby-sitting questions. They provide information to prepare young people to be responsible and capable baby-sitters. Specific topics include reliability expectations, suitable food for children, changing a baby, how to handle emergencies, reasons for early arrival, advance preparation for baby-sitting (and a baby-sitting job in particular), likely behaviours, how to handle unwanted behaviours, bedtime and bedtime. Safety is the major concern in this video and safety issues are dealt with realistically. This resource would be suitable for an introduction to baby-sitting or to motivate discussion. Each segment has a print caption and the video flows smoothly from one topic to another. The end of the video presents a thorough review. The teacher's guide is a print document that includes all the points made in the video, presented in a logical format.

**Comments:**

- The video is lively and fast paced; however, the beginning takes time to come to the point. Some of the information provided is dated; e.g., the Heimlich maneuver, how to handle strangers and publicly advertising one's services. Teachers need to provide correct terminology and current strategies.
- There is only one boy in the video and he is teased in an initial scene about being a baby-sitter. He then goes on to be an integral part of the video by providing good information.
- The teacher resource is the 1988 version.

© 1997

**Success in Entering the Workplace: Essential Competencies for Career Transitions**

• **Module Five: Personal and Workplace Safety** **551813 \$78.90**

Teaching Resource

Grade(s) 8, 9

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         | ✓                        | 10-4       | 20-4       | 20-4      |
| Level 2 | ✓         | ✓                        |            | 30-4       | 30-4      |

This teacher resource, fifth in the series, addresses units on Health and Lifestyle, Safety Management and Procedures, and Personal and Workplace Safety. Each unit presents relevant information followed by formative and summative student exercises. The handouts provided are ready to use and adequately assess the goals of the manual. Safety applications are related to the students through scenarios in the home, school and workplace. The section on compensation is accurate in Alberta. First aid is not addressed in this manual; references are made to the importance of acquiring these skills in an approved program. This resource is intended for the Career Development, Safety and Universal Strategies occupations modules, but could be applied successfully to health and science.

**Comments:**

- The student assignments are effective but no scoring rubrics or answer keys are provided.
- Some written assignments may need to be restructured for less capable learners.

© 2004 Author(s): Moody, M.

- *Today's Teen (7th Ed.)*
- **Today's Teen (7th Ed.) (Student Text)** 541236 \$69.60
- **Today's Teen (7th Ed.): Student Workbook** 547838 \$13.00
- **Today's Teen (7th Ed.): Student Workbook: Teacher Annotated Edition** 547862 \$30.65
- **Today's Teen (7th Ed.): Teacher Resource Guide** 547846 \$107.25
- **Today's Teen (7th Ed.): Student Motivation Kit** 547854 \$173.60
- **Today's Teen (7th Ed.): Effective Instruction CD-ROM** 547870 \$227.80
- **Today's Teen (7th Ed.): Transparency Package** 547888 \$136.90
- **Today's Teen (7th Ed.): Teacher Wraparound Edition** 541690 \$109.70

Support / Teaching Resource Grade(s) 8, 9

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         | ✓                        | 10-4       | 20-4       | 30-4      |
| Level 2 | ✓         | ✓                        |            |            |           |

*Today's Teen* resource package includes a hardcover student text, a student workbook, a teacher resource guide, a CD-ROM, a transparency package, a hardcover teacher edition, and a student workbook annotated teacher edition. The resource promotes success in everyday living and the text and worksheets are complementary. There are eleven units in the text including: building personal potential, exploring careers, relationship skills, friend and family relationships, children, consumer/money management, personal health and wellness, food and nutrition, safety in the kitchen, clothing, and housing interiors. The resource presents information clearly and with simple illustrations. *Today's Teen* could be used as a cross grade resource using specific chapters at certain grade levels. Teacher package gives options, suggested time spans for teachers, is well organized and teachers can use with "minimal" preparation. The teacher's guide has an overview, curriculum correlation chart, planning chart, section on accommodating various learning styles, section on additional activities and student activities. The teacher answer help provided a variety of assessment tools such as crosswords, short answer, and word searches. The test bank was easy to modify; multimedia use is provided.

**Comments:**

- An American book using American agencies, resources and measurements which would need to be replaced with names of Alberta organizations etc.
- There is nothing included for record keeping in the package.
- The Career Exploration was generally unrealistic at Knowledge and Employability achievement levels. Construction skills focused on sewing at an advanced level.

©2004 Author(s): Kelly-Plate, J.; Eubanks, E.

# What Everybody Should Know About Toxicology (includes Leader's Guide)

Support Resource

Grade(s) 8, 9, 10, 11, 12

Vendor Direct

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care |      | Home Care |      |
|---------|-----------|--------------------------|------------|------------|------|-----------|------|
| Level 1 | ✓         | ✓                        | 10-4       | 20-4       | 30-4 | 20-4      | 30-4 |
| Level 2 | ✓         | ✓                        | ✓          | ✓          | ✓    | ✓         | ✓    |

*What Everyone Should Know About Toxicology* is a live action video designed to help people understand the types of toxic materials found around the workplace and their effects. The program reviews the basic terminology used in the field of toxicology and covers the differences between point of contact and remote side effects of toxic materials and between immediate and delayed effects. The program also describes hazards of different classes of materials and includes guidelines for minimizing exposure to toxic or hazardous materials. It should be recognized that this audiovisual program is only one part of a comprehensive training program understanding the range and effects of toxic materials. For optimum results, this presentation should be supplemented with a review of the types of protective equipment to be used around specific types of materials. Measures have been taken to ensure that the information contained in the program and this Leader's Guide is accurate and reliable. However, since information on exposure levels, specific chemicals and protective equipment may vary depending on the work to be done and particular local policies, the training session leader should take this into consideration when presenting this program.

© 1990

Electrolab Training Systems; Box 320, 335 University Avenue, BELLEVILLE, ON K8N 5A5  
 Telephone: 800-267-7482; 613-962-9577

**Work Safe Alberta: Workplace Health and Safety Kit (includes Teacher Resource Binder 1 - September 2006; Teacher Resource Binder 2 - September 2006; Workplace Health and Safety Teacher Toolkit)**

Teaching Resource

Grade(s) 8, 9, 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care | Home Care |
|---------|-----------|--------------------------|------------|------------|-----------|
| Level 1 | ✓         | ✓                        | 10-4<br>✓  | 20-4<br>✓  | 20-4<br>✓ |
| Level 2 | ✓         | ✓                        |            | 30-4<br>✓  | 30-4<br>✓ |

The *Workplace Health and Safety Teacher Resource Binders* and *Teacher Toolkit* were developed as a joint initiative by Alberta Education and Alberta Human Resources and Employment to support teachers in the delivery of workplace health and safety outcomes. The resource actively promotes the safety of all workers in Alberta, particularly young workers, and documents Alberta health and safety legislation and regulations. Students will become aware of their rights and responsibilities with respect to workplace health and safety concerns.

The two-binder set of workplace health and safety information is divided into seven chapters: legislation, health and safety management systems, physical hazards, chemical hazards, biological hazards, psychosocial hazards and ergonomics. Each chapter includes topic-specific content that is followed by a supplemental information section with course-specific, industry-specific or occupation-specific information. Teacher notes, handouts, overheads and additional resources are also included with each chapter. The accompanying *Workplace Health and Safety Teacher Toolkit* complements the resource binders with posters, publications, cards and CDs. The toolkit is organized into nine sections: statistics, videos, posters, cards, publications, general, employment and standards information, workers' compensation information and other.

**Comments:**

- This resource has the potential for transfer to any school or workplace setting.
  - The resource contains reference to a workplace fatality (page 12 of the legislation section) that was widely reported in the Alberta media. Teacher judgement is advised in the use of this reference as students who knew the deceased or were related to him might be in the classroom.
- ©(2006)

**Young Worker Awareness Program  
 Work Smart, Work Safe**

Support Resource

Grade(s) 10, 11, 12

|         | First Aid | Child Care (Non-infants) | Human Care | Child Care   | Home Care    |
|---------|-----------|--------------------------|------------|--------------|--------------|
| Level 1 |           |                          | 10-4<br>✓  | 20-4<br>30-4 | 20-4<br>30-4 |
| Level 2 |           |                          |            |              |              |

This Canadian video looks at young workers and addresses the number of injuries that occur in the workplace each year among this age group. It provides students with knowledge to protect their health and safety. The resource features young adults who were injured in workplace accidents and the effect that this has had on their lives. The video is presented in an easy-to-understand format, with students asking relevant questions of the adults.

©1996

Workplace Health and Safety Agency; 200 Front Street West, TORONTO, ON M5V 3J1  
 Telephone: 416-344-1000

# Knowledge and Employability

**Vendors/Distributors  
Human Care  
Grades 8 to 12**





## VENDORS/DISTRIBUTORS

The Canadian Red Cross Society, Contact  
Centre, Western Canada  
100 1305 11 Avenue SW  
CALGARY, AB, CANADA T3C 3P6  
Telephone: 403-205-3448  
Fax: 403-205-3463  
Internet: <http://www.redcross.ca/>

Electrolab Training Systems  
Box 320  
335 University Avenue  
BELLEVILLE, ON, CANADA K8N 5A5  
Telephone: 800-267-7482; 613-962-9577  
Fax: 613-962-0284  
Internet: <http://www.electrolab.ca>

KineticVideoCom  
511 Bloor Street West  
TORONTO, ON, CANADA M5S 1Y4  
Telephone: 800-263-6910; 416-538-6613  
Fax: 416-538-9984  
Internet: <http://www.kineticvideo.com>

Learning Resources Centre (LRC)  
12360 - 142 Street  
EDMONTON, AB, CANADA T5L 4X9  
Telephone: 780-427-5775  
Fax: 780-422-9750  
Internet: <http://www.lrc.education.gov.ab.ca>

National Film Board of Canada  
Suite 100, 10815 - 104 Avenue  
EDMONTON, AB, CANADA T5J 4N6  
Telephone: 800-267-7710; 780-495-3013  
Fax: 780-495-6412  
Internet: <http://www.nfb.ca/>

Visual Education Centre  
41 Horner Avenue - Unit 3  
ETOBICOKE, ON, CANADA M8Z 4X4  
Telephone: 800-668-0749; 416-252-5907  
Fax: 416-251-3720  
Internet: <http://www.visualed.com/>

Workplace Health and Safety Agency  
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